

December 06						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 26	27	28	29	30	December 1	2
					<div></div> A – Payroll clears edits	
					Cycle B – Maint.	
3	4	5	6	7	8	9
	<div></div> A – Reports ready by 10		<div></div> A – Pay day	<div></div> B – Lockdown 2:00pm	<div></div> B – Payroll clears edits	
	Cycle B – Time and Attendance					
	Cycle A - Maintenance					
10	11	12	13	14	15	16
	<div></div> B – Reports ready by 10		<div></div> B – Pay day	<div></div> A – Lockdown 2:00pm	<div></div> A – Payroll clears edits	
	Cycle A – Time and Attendance					
	Cycle B - Maintenance					
17	18	19	20	21	22	23
	<div></div> A – Reports ready by 10		<div></div> A – Pay day	<div></div> B – Payroll clears edits	<div></div> B – Reports ready by 10	
			<div></div> B – Lockdown 2:00pm			
	Cycle B – Time and Attendance					
	Cycle A - Maintenance					
24	25	26	27	28	29	30
	HOLIDAY		<div></div> B – Pay day	<div></div> A – Payroll clears edits	<div></div> A – Reports ready by 10	
			<div></div> A – Lockdown 2:00pm			
31				Cycle A – T&A	Cycle B - Maintenance	